

SPICA MOBILE TIME

Spica Mobile Time is a smartphone app (Android, iOS) enabling Time&Space users to carry out the most crucial daily actions via their mobile device. Actions that require immediate response are thus available at hand – anytime, anywhere. You can even use Spica Mobile Time on more than one device – your mobile or your tablet, for example.

FOR EMPLOYEES:

CLOCKING ANYTIME, FROM ANYWHERE

- Clock arrival, departure or other events via mobile – with location info.
- Submit requests for absences and leaves without paperwork.
- Track pending, denied and approved requests.
- Track vacation, spent and remaining.
- View clocking history.



Employees benefit from the Spica Mobile Time app by being able to access their personal time and attendance data anytime. They can review daily and weekly information, registration details, current daily balances and vacation quotas for selected dates. All information is displayed clearly, graphically and intuitively.

FOR MANAGERS:**HAVING THE OVERVIEW OF THEIR EMPLOYEES' ATTENDANCE ANYTIME AND ANYWHERE**

- Accurate real-time data on absences and violations
- Quickly respond to employee requests
- Track and approve requests via their mobile device
- Mobile Access to employees' clockings
- Enables group clocking using your mobile device as a portable
- Time & Attendance terminal

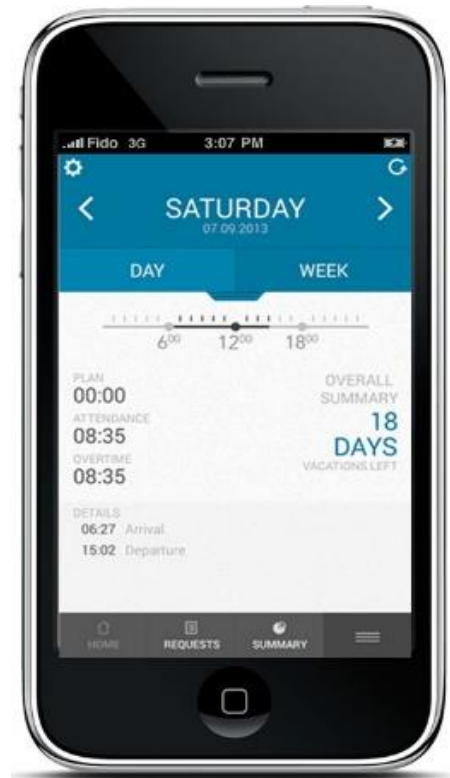


Spica Mobile Time enables to manage the employees on the go. Managers can access real-time data about who is present, who is absent, and receive daily and weekly reports on the staff they are responsible for. Reviewing and responding to leave and other absence requests is much easier and more convenient using Spica Mobile Time. Managers have several reports available at hand; violations, visual weekly overview and even calculated data.

NAME	MON	TUE	WED	THU	FRI	SAT	SUN
Beckham David	✈️	🔴	⚙️	🔴			⚙️
Beckinsale Kate	✓	✓	✓	🔴	🔴		✓
Belucci Monica	✓	✓	✓	🔴	🔴	🔴	✓
Berry Halle	✓	✓	✓	🔴	🔴		✓
Bryant Kobe	✓	🔴	🔴	🔴			🔴

ADDITIONAL FEATURES – LET YOUR MOBILE BECOME A CLOCKING TERMINAL

Where managers need their employees to clock-in and out away from fixed terminals, they can also do this easily using the Spica Mobile Time app. With either QR code scanning or RFID cards (ISO14443 - Mifare and NFC), Spica Mobile Time makes it quick and easy to clock groups of employees. Group managers simply select the appropriate event and scan the badges of those employees who are there on-site. Even if the phone cannot connect to the internet, the clockings can still be recorded – offline. The clockings are reconnected together with the phone.



If you want them to, mobile users can also clock-in by selecting the appropriate event. Should the user be off-line at the time, the event is stored locally and synchronized when connectivity is available. In addition, users can request a leave approval (whole-day absence) using their smart phone. The request is then forwarded to the person, directly responsible for the approval or denial. If approved, the allowed absence is automatically inserted into Time & Space, removing the need for additional administration and making sure there is traceable log of all requests and approvals.



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All specifications are subject to change with any prior notice.

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